

**Transfer of RTI application to another public authority**

To:

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.....  
.....  
.....

(Designation and address of SPIO to whom application is being transferred)

Sir,

Please find enclosed herewith an application from.....  
.....

(Name and address of applicant)

dated..... (Regn. No.....), seeking information u/s 6(1) of RTI Act, 2005.

The aforesaid application is being transferred to you because the subject matter of serial no.....of the information sought falls within the jurisdiction of your department/office.

It is certified that the applicant has paid Rs..... (Rupees.....only) on account of fees for obtaining information under the Act, which has been deposited in the Government treasury / account.

Yours faithfully

( )

Date:

State Public Information Officer  
Name and address of the Department /Office  
Telephone No. ....

Copy to:

.....  
.....  
.....

(Name and address of applicant)

As the information at Serial No..... sought in your aforesaid application does not fall within the jurisdiction of this Department/Office, it has been transferred to the State Public Information Officer of the public authority having jurisdiction. You are requested to contact the State Public Information Officer mentioned above.

( )

State Public Information Officer  
Name and address of the Department /Office